

6:30pm Steve called the meeting to order

Meeting minutes for November and January were distributed and passed around.

Motion made by Julie Olivari

Seconded by Steve

All accepted

New Business

- A. Organization review – to be voted George motioned, Julie seconded
  - a.
  - b. Form executive committee – unanimous vote
  - c. Purpose
    - i. Fiduciary responsibilities (name on accounts and accounting)
    - ii. Liability (Who is named in potential suit, committee or town?)
      - 1. who is responsible for signing contracts, bands etc – need to contact Town Hall.
    - iii. Conflict resolution. Executive Committee
    - iv. Streamline process. Goal re: day to day decision making. All relevant sub committees conferred with.
      - 1. Postings; who is responsible – at town hall, with stamp and on website – needs agenda posted 48 hours prior to meeting.
      - 2. Agenda and old minutes @ 250<sup>th</sup> website for pick up and public review.
    - v. Establish committee by-laws. Executive Committee will meet to draw up and presented to committee at next meeting for debate, consensus compromise and voted. High level criteria to follow.
- B. Treasurer Report – selectman and town admin having discussion. In 2000 the attny general and town of Ashburnham. Not sure how this will be handled (monies) for time capsule. As of now it is believed that it will only be used for time capsule activities. \$19,200 in account.
  - a. All monies raised goes into town funds – selectman will vote
  - b. Would need to attend selectman meeting – need invoices to get monies
  - c. Can use tax exempt number
- C. Sub – Committee Reports: Describe events vs fundraiser, budget forecast and special needs.
  - a. Time Capsule:
    - i. Don't have a lot to choose from. There is a decree. There are 3 time capsules. June and Sept of 2015. ~ first weekend in June and mid Sept
    - ii. Only met once
    - iii. Can lead in 2014
    - iv. \$18,000 no problem with Town Hall to run back and front events around the capsule opening.

- v. Focus is on education ~ involve as many students as possible
  - vi. Do the event at Oakmont
  - vii. Question on the table – one has been open and two left downtown.  
One is opened at the maturing date of the Ashburnham Foundation.
- b. Cannon
- i. George handed out what was done at the 225<sup>th</sup>
  - ii. Shooting of the cannon ~ \$10
  - iii. \$6000 cannon account ~ approximate
  - iv. George will get permits and would like full control
  - v. George will look at potential events and come with a budget
  - vi. Fundraisers
- c. Naukeag Lake Club
- i. Parade and Swim Meet ~ only for 2015
  - ii. Last time ~ it was there's and the town
  - iii. One swim meet ~ third week of August
  - iv. Will offer dessert and sodas
  - v. May need 2 or 3 people
  - vi. No monies needed ~ Naukeag Lake Club will cover costs
- d. Boat Parade
- i. Tabled and will stick with swim meet
- e. Softball
- i. Talked to Fire Chief and interested in participating with Royalston.
  - ii. Royalston same celebration years
  - iii. Idea for softball tournament
- f. Parade
- i. Sue to be the go between
  - ii. \$30 – 40,000 ~ Westminster did their parade for \$33,000
  - iii. Parade costs that would be absorbed in the town budget – highway, police detail
  - iv. Will need to present the involvement and dollars that are needed.  
Funds will need to be raised.
  - v. Route will come through the center of town to Oakmont. Will be discussed
  - vi. Entire committee will need to be a part
- g. Fireworks
- i. Went to speak with fireworks company in Jaffery, NH
  - ii. \$15,000 display ~ they pull all permits, insurances
  - iii. Finding area to put on show – potential Oakmont
  - iv. No additional people will needed
- h. Bon Fire
- i. Dennis spoke to Fire Chief. He is in favor, need to let him know month and location.
- i. Bohemian Market / Muster
- i. Run each August / Fall
  - ii. Market online
  - iii. Large scale vendors

- iv. All monies to our committee
- v. 10x10 slots at \$75
- vi. Food vendors from Ashburnham groups
- vii. Location – Oakmont and South Ash playground
- viii. Fundraiser each year leading up to the celebration year
- j. Muster
  - i. Potential to have in conjunction with a “market” type event
  - ii. Needs to be in 2015
  - iii. Organization to be petitioned to host here
  - iv. Lean towards hosting at Cushing ~ open to some other items.
- k. NYE / Gala Event
  - i. Emailed group
  - ii. Some kind of a ball ~ battle of bands winner and talent show winner
  - iii. Formal Event on 12/31/2014
  - iv. Food – Drinks
  - v. 8pm – 1am
  - vi. Limit the number of people (200)
- l. Talent Show
  - i. One or two each year ~ 25 – 30 contestants
  - ii. One FINAL show
  - iii. Art done by kids ~ art auction
  - iv. Monies for admissions
- m. Band Concert
  - i. Fundraiser each year ~ 3 each summer
  - ii. Sunday late afternoon 5pm
  - iii. Church has stopped doing them
  - iv. Can apply to cultural council (town)
  - v. \$300 - \$500
  - vi. \$2500 per year
  - vii. 10 people to run the event successfully
  - viii. Petition the community church for table chairs
  - ix. Ask local groups / business to sponsor the event
  - x. Will start this summer
- n. Contra Dance
  - i. Single – Multiples or just that year
  - ii. Work better if you have more than one
  - iii. Spring – Fall – Winter ~ two times
  - iv. Each year leading up to the event, starting this year
  - v. Louis Migneault on vacation until next month
  - vi. Minimal admissions ~ nominal or donations
- o. Historical Tours
  - i. Historical Society will discuss
- p. Vegas Night
  - i. Fast Track and ABC Fundraising
  - ii. BINGO

- q. Town Calendar
  - i. Can get going
- r. Town Blanket / Shirt
  - i. Have image ~ town seal
- s. Banners
  - i. Do some stuff on the lights
  - ii. Get the brackets from Westminster
  - iii. Buy for \$40 sell for \$100
- t. Coins
  - i. Will discuss next meeting
- u. Pow Wow
  - i. Will discuss next meeting
- D. We are booked at the library for the next four months. Third Thursday at 6:30 pm
- E. Liz Penny from Gardner Chamber will be invited.
- F. Who is holding the Boston Post Cane
- G. Need a contact for Cushing ~ Dennis Cormier
- H. Need a Town Hall contact ~ Linda Ramsdell
- I. Need a contact for Oakmont ~ Rachel Fowler
- J. Media contact ~ Julie Olivary
- K. Logo needs to be voted on next times ~ Julie to bring samples
- L. 20 days to email Julie in JPEG – GIF picture to Julie, will have a company bring in samples of what it looks like on cloth. Town Seal and School Boy Statue.  
Julie will contact Town Hall.
- M. March 17<sup>th</sup> at 6:30 at the Library
- N. Motion to close meeting Steve and Donna